



恒基兆業地產有限公司
HENDERSON LAND DEVELOPMENT COMPANY LIMITED

Incorporated in Hong Kong with limited liability
(Stock Code : 12)

12 May 2010

Dear Shareholder(s),

Instruction in relation to future Corporate Communications

For the protection of the environment and the saving of mailing and printing costs, instead of sending corporate communications^{Note} to all Shareholders in printed form and in both English and Chinese, Henderson Land Development Company Limited (the "Company") intends to let Shareholders choose to receive the Company's corporate communications (i) by electronic means through the Company's website at www.hld.com; or (ii) in printed form, in English or Chinese only, or in both English and Chinese.

The purpose of this letter is to ascertain Shareholders' choice of language and means of receipt of the Company's corporate communications.

Please indicate in the attached **Reply Form** whether, in the future, you wish to receive the Company's corporate communications:

- in printed form; or
- by electronic means, through our website,

and, if in printed form, whether you wish to receive:

- the English version only;
- the Chinese version only; or
- both the English and Chinese versions.

Please complete the **Reply Form** and return it to the Company's Share Registrars, Computershare Hong Kong Investor Services Limited, on or before 11 June 2010.

If we do not receive your reply on or before 11 June 2010, we will send the printed Chinese version of future corporate communications to all Hong Kong Shareholders who are natural persons with a Chinese name using a Hong Kong address (based on the address appearing in the register of members of the Company maintained by the Company's Share Registrars), and the printed English version to all other Shareholders.

If you choose electronic means and have specified your email address in the **Reply Form**, we will send you an email notification of the publication of the relevant corporate communication on the Company's website on the day such corporate communication is sent to Shareholders. However, if you have not provided your email address properly, we will notify you by mail of the publication of the relevant corporate communication on the Company's website.

You may change your choice of language or means of receipt at any time, free of charge, by completing and returning to the Company's Share Registrars the change request form, a copy of which will be sent to you together with future corporate communications or can be obtained from the Company's Share Registrars.

Both the English and the Chinese versions of future corporate communications will be available from the Company or its Share Registrars on request, and the same will also be available on the Company's website at www.hld.com. If you have any queries relating to this letter, please call our hotline on 2862 8555 from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding public holidays).

Yours faithfully,

Timon Liu Cheung Yuen
Company Secretary

Encl

Note: Corporate communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to:

- the directors' report and annual accounts together with a copy of the auditors' report and, where applicable, a summary financial report;
- the interim report;
- a notice of meeting;
- a listing document;
- a circular; and
- a proxy form.



恒基兆業地產有限公司 HENDERSON LAND DEVELOPMENT COMPANY LIMITED

於香港註冊成立之有限公司
(股份代號：12)

Please **complete, sign and return this reply form to**
Henderson Land Development Company Limited's (the "Company") Share Registrars,
Computershare Hong Kong Investor Services Limited, by post using the pre-paid envelope or
by email at HendersonLand.ecom@computershare.com.hk.
請填妥及簽署下列回條，並以已預付郵費的回郵信封寄回恒基兆業地產有限公司(「恒地」)
股份登記及過戶處香港中央證券登記有限公司，
或以電郵發送至HendersonLand.ecom@computershare.com.hk。

REPLY FORM 回條

I/We would like to receive the Company's future corporate communications:
關於恒地日後發佈的公司通訊，本人／吾等欲：

(Please tick only **one** box) (只可選擇一項，請於以下適當的空格加上「√」號。)

- in printed form in English only; or
只收取英文印刷本；或
- in printed form in Chinese only; or
只收取中文印刷本；或
- in printed forms in both English and Chinese; or
同時收取英文和中文印刷本；或
- by electronic means instead of in printed form (i.e. by receiving from the Company an email notification of the publication of the relevant corporate communication on the Company's website (www.hld.com) on the date of despatch of such corporate communication).
以電子方式取代印刷本(即於恒地向股東寄發公司通訊當日，接受由恒地以電子郵件知會該公司通訊已刊載於恒地網站(www.hld.com)上)。

My/Our email address:

本人／吾等的電郵地址： _____

(please ensure your email address is properly filled in for the purpose of
receiving notification of release of corporate communications)
(請確保填上正確的電郵地址以收取網上電子版本發佈通知之用)

Signature(s):
簽署： _____

Date:
日期： _____

Name(s) of Shareholder(s) in English
(Please use **BLOCK LETTERS**)
股東的英文名稱(請以大楷書寫)

Name(s) of Shareholder(s) in Chinese
股東的中文名稱

Shareholder's registered address
股東的登記地址

Contact Telephone Number
聯絡電話

- Notes:
- The above instruction will apply to all corporate communications of the Company, including but not limited to annual report, interim report, notice of meeting, listing document, circular and proxy form to be sent to you until you inform us otherwise.
 - If any shares are held in joint names, all joint holders OR the joint holder whose name stands first on the Company's Register of Members should sign this Form in order for it to be valid.
 - Both printed English and Chinese versions of all the Company's future corporate communications will be available from the Company or its Share Registrars on request. They will also be available on the Company's website (www.hld.com).
 - If you have any queries relating to the completion of this Form, please call the Company's hotline on 2862 8555 from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding public holidays).
 - For the avoidance of doubt, no additional instructions (other than those imprinted herein) written on this reply form will be processed.

- 附註：
- 上述指示將適用於恒地發出的所有公司通訊文件，其中包括但不限於年報、中期報告、會議通告、上市文件、通函及代表委任回條，直至閣下另行通知為止。
 - 如任何股份以聯名方式持有，則所有聯名持有人或名列恒地股東名冊的首名聯名持有人須於本回條上簽署，方為有效。
 - 恒地及其股份登記及過戶處將可應要求提供所有日後恒地的公司通訊文件的中、英文印刷本。該等通訊亦載列於恒地網站(www.hld.com)上。
 - 如閣下對填寫本回條有任何疑問，請於上午九時至下午六時(星期一至星期五，公眾假期除外)，致電恒地熱線2862 8555查詢。
 - 為免存疑，任何在本回條寫上的額外指示(本回條上所印列之指示除外)將不予處理。